

2022 Fee Schedule

ORDINANCE # 830

AN ORDINANCE AMENDING EXHIBIT E, FEE SCHEDULE OF THE PRINCETON CODE OF ORDINANCES

SECTION 1.

The Council of the City of Princeton hereby ordains that the following additions and amendments to Appendix E of the City Ordinances (Fee Schedule) are established:

The Council of the City of Princeton hereby ordains that the following revision to the fee schedule is established: (red indicates additions and ~~strikethrough~~ indicates deletions.)

Description	Last Amended	Last Reviewed	Fee
ADMINISTRATION			
Appeal Fee Ch. 169.999 Adm Citation	2009		\$50.00
Appeal Fee – others (to City Council)	2014	2023	\$100.00
Annexation	2021	2023	\$500.00
Copies - each page	1992	2023	\$0.25
Garage Sale Signs	2009		\$25.00
Large Format Maps (Plotter)	2004	2023	\$20.00
Lodging Tax	2023		3% of monthly net receipts
Notary Fee	2021	2023	\$2.00
Payment Late Fee (90 days overdue)	2018	2023	\$30.00
Personnel Manual	1997		\$10.00
Return Check Fee (Statute 604.113 sub 2, a)	2002	2023	\$30.00
Special Assessment Searches	2021	2023	\$25.00
Special Meeting Request	2021	2023	\$250.00
Vacant Property Registration	2010	2023	\$25.00
AIRPORT			
Hanger Land Lease	2020	2023	18 sq ft \$20 sq ft
Tie Down area usage more than 10 days	2019	2023	\$16.00 / week
BUILDING PERMIT FEES:			
Basement Finish / Remodel	2021	2023	\$300*
Building Permit Refund	2005	2023	City retains plan check fee
Building Permit Surcharge - Flat Rate permits*		2023	\$1
Building Permit Surcharge - value based permits**		2023	based on 1997 UBC **
Commercial Permits - All	2016	2023	based on value**
Contractor License Check Fee	1992		\$5.00
Deck Permit	2021	2023	\$150*
Demolition of Building, 20,000 sq. ft. or less	2021	2023	\$100*
Demolition of Building, Greater than 20,000 sq. ft.	2002	2023	\$300*
Fireplace	2021	2023	\$65*
Lawn Irrigation	2014	2023	\$50.00*
Manufactured Home	2012	2023	\$100.00* Based on Value**
Manufactured Home Foundation	2012		-Permit/plan review
Mechanical - residential (A/C, duct work, furnace, Gas Line)	2021	2023	65 \$75*
Permit Extensions		2023	charge value based 1/2 permit fee

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Plumbing Residential - new home	2005	2023	Base \$50.00 plus \$10.00 per fixture over 5**
Plumbing - Residential (Fixture replacements, Water Heater, water Softner)	2021	2023	65 \$75*
Pools – Above Ground	2014	2023	\$50.00*
Pools – In Ground	2014	2023	based on value**
Re-inspection fee	2005		\$50.00
Reroof Residential	2021	2023	\$75*
Residing Residential	2021	2023	\$75*
Septic (single family dwelling)*	2021	2023	\$150*
Site Inspection	2005		\$65.00 per hr. (drive time to be included)
Windows and doors (same size) - Residential	2021	2023	65 \$75*
Windows and doors (new or changed openings)	2021	2023	based on value**
Work started without a permit	2005	2023	Double permit fee
CEMETERY			
Crypt Charge	2001	2023	\$100.00
Graves:			
Adult, City Resident	2010	2023	\$500.00
Adult, Non-Resident	2010	2023	\$750.00
Cremains	2001	2023	\$150.00
Infants (1/2 Adult), City Resident	2001	2023	\$200.00
Infants (1/2 adult), Non-Resident	2001	2023	\$250.00
Marker Locating	2015	2023	\$25.00
Marker Settings:			
Stone Relocation	2018	2023	\$600.00
Single head/foot marker (1' x 2' stone)	2018	2023	\$350.00
Double head/foot marker (1' x 4' stone)	2018	2023	\$350.00
Monument slab Single (1' x 2')	2018	2023	\$300.00
Monument slab double (1' x 4')	2018	2023	\$325.00
Monument slab other size	2018	2023	call
Opening & Closing:			
Full Adult	2018	2023	\$600.00
Cremains	2018	2023	\$250.00
Babies	2001		\$175.00
Children Children (casket size under 36")	2014	2023	\$300.00
Disinter/Reinter	2001	2023	double
Burials:			
Full Burial Weekend/Overtime Labor Charge (up to 3 hrs.)	2014	2023	\$205.00
Full Burial Weekend/Overtime Labor Charge (over 3 hrs.)	2014	2023	+\$55/hr
Over 30 minutes from scheduled time	2014	2023	\$55.00
Cremains Weekend/Overtime Labor Charge (up to 2 hrs)	2014	2023	\$205.00
Cremains Weekend/Overtime Labor Charge (over 2 hrs)	2014	2023	+\$55/hr
Weekend Add'l PW Labor	2014	2023	+\$55/hr
Winter Burials (Full)	2018	2023	\$1,200

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Winter Burials (cremation)	2018	2023	\$600
FACILITY FEES			
Camping			
Riverside Park Campground:			
Without electric up to 10 days	2021	2023	\$25.00/night + 3% lodging tax
Without electric > 10 days	2021		\$30.00/night
With electric up to 10 days	2011	2023	\$30.00/night + 3% lodging tax
With electric > 10 days	2011		\$40.00/night
Riebe Park Primitive Campsites		2023	\$10.00/night
Civic Center:			
Monday – Thursday- non resident	2021	2023	\$175.00*
Monday – Thursday – resident / Civic Organization	2021	2023	\$110.00*
Monday - Thursday - Non-Profit with a Non fundraising event	2021	2023	\$30.00*
Friday - Sunday – non resident	2021	2023	\$325.00*
Friday - Sunday –resident / Civic Organization	2021	2023	\$260.00*
Civic Center - Wifi Access for event		2023	\$5.00*
Library:	2006	2023	\$15.00/hr.
non-profit groups	2021	2023	\$30.00/day
Mark Park:			
Shelter Rental Fees	2021	2023	\$75.00*
Mark Park Softball Field Use:			
Non-Youth Leagues	2018	2023	\$150.00/season per team*
Youth Teams			
Princeton School District Child	2018	2023	\$6.00/person/season*
Non Princeton School District Child	2018	2023	\$12.00/person/season*
Tournaments			
Princeton Based Host Team	2018	2023	\$25.00/Team*
Non Princeton Based Host Team	2018	2023	\$35.00/team*
Key Deposit/Damage Deposit	2011	2023	\$100.00
Splash Park:	2010	2023	
Daily pass		2023	\$4.00/person/day*
Advanced passes - 10		2023	\$35.00*
Advanced passes - 25		2023	\$75.00*
Splash Park Family Day Pass		2023	\$20.00*
Splash Park Group Rates			
1-45 people	2010	2023	\$65.00*
46-80 people	2010	2023	\$120.00*
81+ people	2010	2023	\$150.00*
<i>* If paying with a Credit Card, Applicable Credit card fees will be added to the fee</i>			
FIRE DEPARTMENT:			
Daycare/Foster Care Inspection	2011		\$50.00

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False Alarms - Commercial	2018	2023	2 per year free, \$150.00 each thereafter
False Alarms - Residential	2018	2023	2 per year free, \$150.00 each thereafter
Firefighters/EMTs	2021	2023	\$15.00/hr per FF
Fire Reports	2021	2023	Per Statute
Fire Department Response to Fires, Illegal burning, Vehicle Accidents or Medicals		2023	\$300/hr
Grass Fire	2021	2023	Per DNR Contract
Knox Box Surface Mount	2021	2023	Actual Cost + Shipping \$479
Knox Box Flush Mount	2021	2023	Actual Cost + Shipping \$540
Loads of Water		2023	\$150.00 per load
Requested Structure / Training burns		2023	\$500.00
<i>*Structural Training Burns: Permit fees, inspection fees, removal of asbestos and cleanup are the responsibility of the property owner.</i>			
Safety Trailer rental	2020	2023	\$200.00/week
Sign / Speed Trailer rental	2020	2023	\$250.00/week
Supplies Foam – Class A	2021	2023	\$40.00/gal
Supplies Foam – Class B AFFF AR	2021	2023	\$60.00/gal
Minimum Standards / Charge for Engine Types	2021	2023	Per Current DNR Contract
LICENSES / SPECIAL EVENTS			
Adult Establishment Fees:			
Annual License Fee	2010	2023	\$10,000 year
Initial Investigation Fee	2010	2023	\$5,000.00
Annual License Late Fee	2016	2023	25% of annual fee
Cannabinoid Product Retail Sales		2023	\$300
Dog - Spayed/Neutered (2 yr. license)	2021	2023	\$10.00
Dog - NOT Spayed/Neutered (2 yr. license)		2023	\$15.00
Fireworks - Sale	2021	2023	\$50.00 indoor, \$200.00 Outdoor / fireworks only
Garbage / Recycling Haulers	2021	2023	\$250.00
Golf Carts	2002	2023	\$25.00
Liquor Licenses:			
3.2 % Off-sale	1988	2023	\$100.00
3.2% On-Sale	1988	2023	\$200.00
3.2% Temporary	1988	2023	\$25.00 per day, \$15.00 if on Fairgrounds
Caterer	2011	2023	\$25.00
Brew Pub	2021	2023	\$500.00
Brew Pub Off-sale	2021	2023	\$200.00
Brew Pub Sunday	2021	2023	\$200.00
Intoxicating			
On-sale	1988	2023	\$2,500.00
On-sale Sunday	1988	2023	\$200.00
Temporary	2021	2023	\$100.00 per day, \$25.00 if caterer is licensed
Club License	2021	2023	\$500.00
Microbrewery as Home Occ in R1 & R2	2016	2023	\$150.00

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On Sale Wine and Strong Beer			\$500.00
Non-resident (mobile unit)			-\$10.00/day
Pawn Shop Fees:			
Annual License Fee	2010	2023	\$500.00/year
Billable Transaction Fee	2010	2023	\$300.00/mo.
Pet Store (Annual)	2014	2023	\$100.00/ year
Special Event permit	2021	2023	\$50.00
Taxi Cabs	2010	2023	\$60.00/year/vehicle
Tobacco & Electronic Cigarettes (Annual)	2021		-150 \$200
Vendor Licenses:			
Peddler/Hawker/Solicitor**	2012	2023	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo
Transient Merchant (annual)**	2012	2023	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo
Vendors selling food	2012	2023	\$250 (annual), \$30 5 cons days, \$50 5 in 3 mo
Wireless Facility (Small)	2019	2023	\$175.00 / year (\$150 rental + \$25 Electric)
LIQUOR DEPARTMENT:			
Fee Keg Deposit - 8 gal.	2004	2023	\$ 30.00
Tapper Deposit	2004	2023	\$ 75.00
PLANNING/ZONING DEPARTMENT			
Amendment Request (Zoning, Ordinance, Comprehensive-	2021		\$300.00
Billboards	2014	2023	\$150.00
City Maps—Large	1983		\$2.00
City Maps—Small	1983		\$0.50
Other documents based on size	1983		
Comprehensive Plan Book	2021		\$30.00
Excavation			\$250 Escrow
Fence Permit (6" and under)	1998	2023	\$50.00
Fencing (over 6')	2005	2023	\$75.00
Land Use permits (Conditional Use, Interim Use, Variance)	2021	2023	\$275.00
Additional Recorded Document, \$50 each		2023	
Lot Combination / Lot Split	2006	2023	-250 \$275
Park Dedication Fees:		2023	
Residential Zone	2021	2023	\$1,800 per unit
Commercial/Industrial Zone	2021	2023	\$1,800 for the first acre, \$1,000 for each additional acre
<i>(if land dedication is included- up to 10% between 3-5 acres; approved by Park Board)</i>			
Princeton Area Topographical Data	2007	2023	\$25.00/acre
Retain Walls over 4'	2005	2023	\$50.00**
Rezoning	2006	2023	-275 \$300
Signs:			
Wall signs	2014	2023	\$50.00
Freestanding Signs	2007	2023	\$100.00
Replacement (wall or freestanding)	2014	2023	\$25.00

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Temporary Signs	2011	2023	\$20.00
<i>(Excluding non-profit organizations)</i>			
Site Plan Reivew	2021	2023	\$500.00 Escrow
Subdivision Ordinance Book	2002		\$20
Subdivision Plats:			
Preliminary	2021	2023	\$350 if 10 lots or under, \$15 - \$25 each additional, lot to maximum of \$1000. + \$2000 Escrow
Final	2021	2023	\$300.00
Vacations: Street, Alley or Easement	2021	2023	\$275.00

POLICE DEPARTMENT

Accident Reports		2023	Per State Statute
Animal Impoundment Fee		2023	Refer to contract
Copy of Videos		2023	Per State Statute
Court Ordered Breath Tests	2007	2023	\$20.00/test
Dangerous Dog Monitoring	2022	2023	\$500/year
Digital Media		2023	Per State Statute
False Alarms –	2003	2023	3 per year free, \$25.00 each thereafter
Fingerprinting	2021	2023	\$10.00
Handicap Parking	2006		\$200.00
Not paid within 14 days	2003		\$300.00
Parking Tickets	2002		\$30.00
Not paid within 14 days	2002		\$60.00
Police Reports		2023	Per State Statute
Photo Processing		2023	Per State Statute
Special Events - Reserve Officers	2009	2023	\$25.00/hr.
Special Events – Police Officer	2021	2023	\$72.35
Special Events Holiday – Police Officer	2021	2023	\$85.00/hr
Storage: (per day) forfeiture or impounded vehicles		2023	
Vehicles (including motorcycles & ATVS)	1990	2023	\$10 a day, not more than 30 days
Bicycles	1990		\$0.50

Police - Administrative Fines

Abandoned Vehicles	2003		\$50.00
Alcohol in City Park	2003		\$25.00
Animal Complaint	2003		\$25.00
Bike/Skateboard/Rollerblade on Sidewalk	2003		\$25.00
Open Burning (ord 640)	2003		City Attorney, Fee Discussion? — \$25.00
Curfew (Ord 630.07)	2003		City Attorney, Fee Discussion? — \$25.00
Disturbing the Peace	2003		\$50.00
Exhibition Driving (Ord 700.08)	2003		City Attorney, Fee Discussion? — \$ 50
Failure to Drive w/Due Care	2003		\$50.00
Failure to shovel public sidewalk (Ord 610)	2003		City Attorney, Fee Discussion? — \$25.00
Failure to yield to pedestrian	2006		\$100.00
Grass and Rank Vegetation (Ord 615)	2003		No Fine, Automatic Court? — \$25.00
Illegal Fireworks	2003		\$25.00
Junk Vehicles	2003		No Fine, Automatic Court? — \$25.00
Loitering (ord 645.02)	2003		City Attorney, Fee Discussion? — \$25.00

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Motor Vehicles on Public Land	2003		\$50.00
Parking Violation— Handicapped	2006		\$200.00
Parking Violations (except handicapped)	2003		\$30.00
Public Nuisance	2003		\$50.00
Rummage Sale Violations	2004		\$25.00/day
Shoplifting	2003		\$25.00
Snowmobiles/ATV (ord-750)	2005		Updated Ord, fee? — \$580
Tobacco— Sale of tobacco products to a person under age 21 (ord-350.11)			
<u>by a Business</u>			City Attorney, Fee Discussion?—
First offense	2006		\$75.00
Second offense within 24 months	2006		\$200.00
Third offense within 24 months	2006		-\$250.00*
(* plus cigarette license suspended for no less than seven days)			
<u>by an Individual</u>			\$50.00
Unlawful purchase, possession and/or use of tobacco products by a person under age 21	2006		\$30.00
Transient Merchants (Ord-670)	2003		City Attorney, Fee Discussion? — \$25.00
Trespassing in City Park	2003		\$25.00
Zoning Violation— various	2003		\$25.00
PUBLIC WORKS			
Barricades	2021	2023	\$2.00
Blacktop	2021	2023	\$6.50
Blade (with operator)	2021	2023	\$160.00
Bucket Truck (with operator)	2021	2023	\$210.00
Chain saws (with operator)	2021	2023	\$53.00
Chipper	2021	2023	\$110/hr
Compressor (with operator)	2021	2023	\$60.00
Digging Deposit	2021	2023	\$2000 / or \$10,000 Bond
Dump truck/Sander (with operator) (\$75 min.)	2021	2023	\$130.00
Dump trucks (with operator)	2021	2023	\$96.00
Dump trucks with plows (with operator)	2021	2023	\$130.00
Electric Jackhammer	2021	2023	\$31.00
Flashers	2021	2023	\$2.00
Gas Auger (with operator)	2021	2023	\$45.00
Generator	2021	2023	\$280.00
Labor	2021	2023	\$45.00/Hr
Lawn Mowers (with operator)(30 min. min.)	2021	2023	\$56.00
Loader (with operator)	2021	2023	\$148.00
Overtime Labor	2021	2023	***add \$22.50 to applicable rates
Paint Sprayer (with operator)	2021	2023	\$50.00
paint		2023	Actual Cost + 10%
Pickup Trucks	2021	2023	\$1.25
Rubber Tire Roller (with operator)	2021	2023	\$90.00
Quad-Axle Dump truck (with operator)	2021	2023	\$115.00
Mixed Winter Sand (limit 1 yd/trip)	2021	2023	\$62.00
Class 5	2021	2023	\$20.00
Sewer Rodder (with operator)	2021	2023	\$78.00

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Sewer Jetter/Vacuum (with operator)	2021	2023	\$235.00
Sewer Camera (2 men)	2021	2023	\$125.00
Signs & Posts		2023	Actual Cost + 10%
Skid Steer (with operator)	2021	2023	\$90.00
Small Sweeper (with operator)	2021	2023	\$90.00
Street Sweeper (with operator)	2021	2023	\$120.00
Steel Roller (with operator)	2021	2023	\$55.00
Submersible Pump	2021	2023	\$77.00
Tractor (with operator)	2021	2023	\$80.00
Tractor/Backhoe	2021	2023	\$96.00
Bidirectional Tractor/Snow thrower (w/ operator)	2021	2023	\$175.00
Bidirectional Tractor/mowers (w/ operator)	2021	2023	\$175.00
Tractor with mower (with operator)	2021	2023	\$85.00
Traffic Cones (2)	2021	2023	\$2.00
Trimmer	2021	2023	\$110/hr
SEWER			
Biochemical Oxygen Demand (CBOD5)	2012	2023	\$0.95 per pound
Total Kjeldahl Nitrogen (TKN)	2012	2023	\$0.45 per pound
Total Phosphorus (TP)	2012	2023	\$19.38 per pound
Total Suspended Solids (TSS)	2012	2023	\$ 1.97 per pound
Foreign Sludge processing		2023	3¢ per gallon
<u>Sewer and Water Access Fees</u>			
Standard Fee - sewer	2021	2023	\$12.50 -\$11.50 / 1,000 gallons
Haul In Sewer Disposal (with prior Wastewater Manager App)	2021	2023	\$40 per 1000 gallons
Sewer Availability Charge (SAC)	2017	2023	
1" Service Line		2023	\$2,100.00
1½" Service Line		2023	\$3,150.00
2" Service Line		2023	\$4,200.00
4" Service Line		2023	\$8,400.00
6" Service Line		2023	\$12,600.00
8" Service Line		2023	\$16,800.00
10" Service Line		2023	\$21,000.00
12" Service Line		2023	\$25,200.00
Water Availability Charge (WAC)	2017		
1" Service Line		2023	\$2,000.00
1½" Service Line		2023	\$3,000.00
2" Service Line		2023	\$4,000.00
4" Service Line		2023	\$8,000.00
6" Service Line		2023	\$12,000.00
8" Service Line		2023	\$16,000.00
10" Service Line		2023	\$20,000.00
12" Service Line		2023	\$24,000.00
<u>Sewer and Water Trunk Fees</u>			
Sewer Trunk Fee		2023	\$5,105 per acre**
Water Trunk Fee		2023	\$3,187 per acre**
<u>Stormwater Utility Fee</u>			

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Stormwater Utility Fee Residential Fee	2009	2023	\$1.89 per month
Commercial Fee			

SECTION 2. EFFECTIVE DATE. this ordinance of the City of Princeton shall be effective upon its approval and summary publication which shall read as follows:

Ordinance #814 amends Appendix E Fee Schedule of the City of Princeton's Ordinances by reorganizing the fee schedule, and changing various fees in regard to building permits, planning, public works, licenses, parks, etc. copy of the ordinance is available for inspection at the Princeton City Hall 705 Second Street North; Princeton MN 55371. 763-389-2040.

ADOPTED by the City Council this 21st day of December, 2021.

ATTEST:

Thom Walker; Mayor

Shawna Jenkins Tadych; City Clerk